

Metaphor

Russian Language School

7000 Arlington Blvd, Falls Church, VA 22027

Tel. (202) 492-2282

e-mail: SchoolMetaphor@gmail.com

www.MetaphorSchool.com

Saturday School Policy

Saturday School Schedule:

Day	Session	Level	Time
Saturday	Morning Session	Levels 1-3, RSL	9:30am – 12:00pm
Saturday	Morning Session	Levels 4-7	9:30am – 1:05pm
Saturday	Lunch Break	All Levels	12:00pm -12:20pm
Saturday	Additional Classes	Levels 2-7	12:20pm – 2:00pm
Saturday	Afternoon Session	Levels 2-6, RSL	1:05pm – 3:40pm
Saturday	Afternoon Session	Advanced	12:00pm – 3:00pm

Lunch and snacks:

- Children should bring their own lunch and snack. The snacks, which can be consumed separately from lunch, are particularly important for the youngest group
- The students of the afternoon session may bring snacks and beverages.
- Please do not bring sweets, nuts, seeds, or any food smaller than “goldfish”. Desserts are allowed only on special occasions upon the school’s approval.
- Students may not consume any food or drinks inside the classrooms.
- Please remember to feed your children a good breakfast before coming to school. Hunger is not a beneficial companion for learning.
- Parents are not encouraged to stay inside the school during lunch time.
- Please do not take your child outside the building without notifying the teacher.

Dress Code:

- To avoid injury children are not allowed to wear flip flops, shoes with heels or built-in wheels.
- Students from the 1st through the advanced grades should place their coats on the hooks in the hallway.

Release Requirements:

- **Release Time:** Please do not be late to pick up your children after the last class. In case of emergency please call 202.413.0946.
- **Release Permission:** Your child will be released only to the official guardian specified in the application form. Written permission with a parent’s signature is required to release the child to a third party.

Security: The school building will be locked from 9:40am until 12:00pm and from 12:30pm until 1:50pm for the safety reasons. The teachers will be monitoring all four entrance doors during each break. Please use the school door (by the Metaphor Russian Language School sign) to enter and leave the building at all times.

Weather: Our school will follow the Fairfax county system of delays and closures due to weather conditions. Additional information will be posted on the web site when possible. You can always confirm any change of the schedule by calling the school telephone number.

Speech Therapy and Stimulation: You have to schedule a consultation prior to signing your child to particular speech stimulation group. The decision on the child's placement will be based on the recommendation of the specialist and the child's attendants.

School Supplies: The school supplies fee is \$65 annually. This money is used to provide the classrooms with the necessary school and hygiene supplies, textbooks, notebooks, folders, as well as covering printing expenses. Please do not bring any pencil boxes to school. The children will be given all the necessary items within the classroom. Starting October 15 you should expect your child to bring home textbooks in addition to their notebooks and folders with their homework assignments. The parents are encouraged to bring the used textbooks in good condition back to school. Please do not bring any toys or electronic devices, toys, or extra school supplies.

Playground Regulations: Following the classes, the children cannot play at the front garden by the school windows. Let us be considerate, and keep our students away from the school windows and nearby trees. The children are welcome to play on the field next to the school building strictly under adult supervision. .

Payments: The deposit in the amount of one monthly payment needs to accompany each registration form. The deposit will cover tuition for the last month of the school year. School tuition is divided into 3 trimesters. The payments are due at the beginning of each trimester: September 15th, December 15th and March 15th. For your convenience the payments can be made with either one check or 3 checks dated with the fifteenth day of each month.

Discounts and charges:

- Nine months advance payments are eligible for a 10% discount.
- Second child tuition is eligible for a 10% discount.
- Starting October 1st of the current academic year a \$10 fee is charged for late payments.